## LHU Board of Directors Regular Meeting

**January 18, 2023 6:30 PM**

**Sterling Montessori Academy and Charter School**

**202 Treybrooke Drive, Morrisville, NC 27560**

**Virtual via Google Meet**

### 1. COMMENCEMENT

#### Call to Order and Board Attendance w/Determination of Quorum At 6:33pm

##### Quorum Present with following Board Members in Attendance:

| **Name** | **Present** |  | **Name** | **Present** |  | **Name** | **Present** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Katie Brown | x |  | Ryan Hill | x |  | Elizabeth Uzzell | x |
| Kim Elliott | x |  | Kevin Hughes | x |  | Robert Wolfe | x |
| Jessi Fasola | x |  | Chris Morton |  |  | Lan Zhu | x |
| Leslie Hamilton | x |  | Rachel Richardson | x |  |  |  |

##### Reading of Mission Statement:

*“The mission of Sterling Montessori is to create a diverse educational community, grounded in the Montessori philosophy and teaching practices, that fosters curiosity, creativity, and critical thinking in its students. We strive to empower each student to become life-long learners who respect themselves, others, and their environment.”*

#### Conflict of Interest Statement

*“At this time, we ask all board members to make a statement to be recorded in the minutes should they know of any conflict of interest or appearance of conflict with respect to any matters coming before them during this meeting. It is the duty of each board member to abstain from discussion and voting on such matters.”*

#### Native Land Acknowledgement

*“The LHU Board recognizes that Sterling Montessori sits on the ancestral land of the Tuscarora, Lumbee and Occaneechi Band of the Saponi Tribes. As we strive to become better stewards of the environment, we also strive to provide a more equitable and culturally responsive environment for all students, but especially Black and indigenous students of color.”*

#### Agenda Items:

*Including any related consent agenda items or discussion items added to agenda prior to consent vote.*

* 2023-2024 school calendar
* Closed session: To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of a present or prospective public officer or employee [N.C.G.S. § 143-318.11(a)(6)]

**Approval of Agenda**

At 6:35p, Elizabeth Uzzell moved to approve the agenda. Approved

| **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Katie Brown | X |  |  |  | Ryan Hill | X |  |  |  | Elizabeth Uzzell | M |  |  |
| Kim Elliott | X |  |  |  | Kevin Hughes | X |  |  |  | Robert Wolfe | X |  |  |
| Jessi Fasola | X |  |  |  | Chris Morton |  |  |  |  | Lan Zhu | X |  |  |
| Leslie Hamilton | X |  |  |  | Rachel Richardson | X |  |  |  |  |  |  |  |

##### 

### 2. REPORTS AND PRESENTATIONS

*Please hold community comments until the end of ALL presentations. Board members may ask clarifying questions at this time of the presenter. Any board member may move to refer further discussion or other action back to the committee, with a vote.*

#### Executive Director’s Report – Maureen Capillo

* Working to transition evaluations for teachers to a more robust system; mid-year evaluations are underway for all staff
* Spring break camp cancellation announcement will be made shortly. Admin have spent 2 months trying to recruit staffing for spring break camp and unfortunately have not found enough staff to adequately run the spring break camp
* Peaceful Schools is meeting with staff on Friday, February 3. Hoping to sign a 2-year PD contract with Peaceful Schools for the 2023-2024 and 2024-2025 school year pending further ILT, Director and Board discussion.
* Some schedules shifting in EC.

#### Finance Committee Report - Kim Elliott

#### No meeting this month

#### DEI Committee Report - Kim Elliott

#### No meeting this month

#### Strategic Planning Committee Report - Ryan Hill

* Next meeting is February 13, 2023

#### Communications Committee Report - Leslie Hamilton

* No meeting this month
* Executive leadership transition survey closed on January 16 based on 100% participation
  + Purpose of survey is to acknowledge that a big change has occurred (change in ED) and to see if needs are being met (and how Board/ED can continue to provide support)
  + Survey analysis is ongoing and results will be brought back to a future Board meeting

#### Development Committee Report – Robert Wolfe

#### No meeting this month

#### Outdoor Play and Learning Space Committee Report - Robert Wolfe

#### No meeting this month

#### Governance Committee - Chris Morton (Elizabeth Uzzell presenting)

* Board retreat on the calendar for March 12-13
* Would like to see in-person board participation at Sterling events

#### Technology Committee Report - Chris Morton

#### No meeting this month

* Next technology meeting is on February 13

#### Policy Committee Report - Kevin Hughes

* No meeting this month
* Next policy meeting is on January 28

#### PFSA Report

* No Report (details in Executive Director’s Report)
* Fundraiser at Piada Italian Street Food on January 23

Community Comments (3 minute time limit)

*The Board Secretary will record names of speakers with a brief summary of comments. The board will not directly respond to any comments during this time. Please provide contact information to president@lhuf.org allow for follow-up by the appropriate officer or committee chair. Formal comments may be emailed to* [*president@lhuf.org*](mailto:president@lhuf.org) *ahead of any regular meeting to be considered for agenda/discussion.*

* Timothy Martin: meetings are productive and wonderful to listen to. Excited for the Sterling events and upcoming surveys. Checking in following the November board meeting where I asked if people were aware about climate change. Also followed up with email following the meeting. Checking in to see if anybody had any follow up questions.

### 3. APPROVAL OF CONSENT AGENDA

*Consent agenda items are non-controversial items unanimously recommended for approval by all involved parties and have already been reviewed by the board and Executive Director. Any board members or the Executive Director may request to pull items off the consent agenda.*

#### Approval of Consent Agenda Items.

* [Approval of December 2022 Regular Meeting Minutes](https://docs.google.com/document/d/1YmC8XQqgY4HY6rQrgtjUbki3TTkHoFDgT0L9vCQlYrc/edit#heading=h.y68ygvnliabl)

At 7:04p Elizabeth Uzzell moved to approve Consent Agenda Items. Approved.

| **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Katie Brown | X |  |  |  | Ryan Hill | X |  |  |  | Elizabeth Uzzell | M |  |  |
| Kim Elliott | X |  |  |  | Kevin Hughes | X |  |  |  | Robert Wolfe | X |  |  |
| Jessi Fasola | X |  |  |  | Chris Morton |  |  |  |  | Lan Zhu | X |  |  |
| Leslie Hamilton | X |  |  |  | Rachel Richardson | X |  |  |  |  |  |  |  |

### 4. DISCUSSION ITEMS

* 2023-2024 school calendar
  + Commentary around concern that there may be too many teacher workdays and holidays during the first half of 2024
  + The proposed March teacher workday will need to be moved from the proposed calendar
  + Board Member asked admin to research whether there are a list of childcare options Sterling could provide to CH parents where it’s difficult to find childcare for children aged 3-4 (for example Spring Break or certain weeks in Summer where camp is not available)
  + For further discussion in policy - school camps

### 5. CLOSED SESSION

**Enter Closed Session**

To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of a present or prospective public officer or employee [N.C.G.S. § 143-318.11(a)(6)].

At 7:35p, Elizabeth Uzzell moved to go into closed session. Approved

| **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Katie Brown | X |  |  |  | Ryan Hill | X |  |  |  | Elizabeth Uzzell | M |  |  |
| Kim Elliott | X |  |  |  | Kevin Hughes | X |  |  |  | Robert Wolfe | X |  |  |
| Jessi Fasola | X |  |  |  | Chris Morton |  |  |  |  | Lan Zhu | X |  |  |
| Leslie Hamilton | X |  |  |  | Rachel Richardson | X |  |  |  |  |  |  |  |

##### 

**Return to Open Session**

At 8:18p, Elizabeth Uzzell moved back into open session. Approved

| **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Katie Brown | X |  |  |  | Ryan Hill | X |  |  |  | Elizabeth Uzzell | M |  |  |
| Kim Elliott | X |  |  |  | Kevin Hughes | X |  |  |  | Robert Wolfe | X |  |  |
| Jessi Fasola | X |  |  |  | Chris Morton |  |  |  |  | Lan Zhu | X |  |  |
| Leslie Hamilton | X |  |  |  | Rachel Richardson | X |  |  |  |  |  |  |  |

### 6. APPROVAL OF CONSENT ITEMS

At 8:18p, Elizabeth Uzzell moved to approve the personnel changes as noted below and discussed in closed session. Approved

| **Full Name** | **Classroom/Section** | **Position (Year)** | **Action / Change** | **Note** |
| --- | --- | --- | --- | --- |
| Kelly Pasquarella | EC | Behavior Specialist Assistant | Hire |  |

| **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Katie Brown | X |  |  |  | Ryan Hill | X |  |  |  | Elizabeth Uzzell | M |  |  |
| Kim Elliott | X |  |  |  | Kevin Hughes | X |  |  |  | Robert Wolfe | X |  |  |
| Jessi Fasola | X |  |  |  | Chris Morton |  |  |  |  | Lan Zhu | X |  |  |
| Leslie Hamilton | X |  |  |  | Rachel Richardson | X |  |  |  |  |  |  |  |

### 7. ADJOURNMENT

At 8:19p, Elizabeth Uzzell moved to adjourn. Approved

| **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Katie Brown | X |  |  |  | Ryan Hill | X |  |  |  | Elizabeth Uzzell | M |  |  |
| Kim Elliott | X |  |  |  | Kevin Hughes | X |  |  |  | Robert Wolfe | X |  |  |
| Jessi Fasola | X |  |  |  | Chris Morton |  |  |  |  | Lan Zhu | X |  |  |
| Leslie Hamilton | X |  |  |  | Rachel Richardson | X |  |  |  |  |  |  |  |

**Attendance:**

| **Full Name** | **First Seen** | **Time in Call** |
| --- | --- | --- |
| **+1 949-\*\*\*-\*\*75** | **1/18/2023 18:29** | **0:22:13** |
| **Deepthi Rajagopalan** | **1/18/2023 18:30** | **1:05:35** |
| **Elizabeth Uzzell** | **1/18/2023 18:30** | **1:49:51** |
| **Jessi Fasola** | **1/18/2023 18:34** | **1:45:53** |
| **Katie Brown** | **1/18/2023 18:51** | **1:28:01** |
| **Kevin Hughes** | **1/18/2023 18:29** | **1:50:04** |
| **Kim Elliott** | **1/18/2023 18:32** | **1:47:47** |
| **Lan Zhu** | **1/18/2023 18:29** | **1:50:10** |
| **Leslie Hamilton** | **1/18/2023 18:29** | **1:50:10** |
| **Maureen Capillo** | **1/18/2023 18:29** | **1:50:11** |
| **Michael Wallace** | **1/18/2023 18:40** | **0:55:37** |
| **Rachel Richardson** | **1/18/2023 18:31** | **1:48:40** |
| **Robert Wolfe** | **1/18/2023 18:33** | **1:46:04** |
| **Ryan Hill** | **1/18/2023 18:31** | **1:47:56** |
| **Timothy Martin** | **1/18/2023 18:33** | **1:03:12** |