

# Custodial Release Form



## Verification of Child Custody

It is the responsibility of Sterling Montessori Academy and Charter School to determine that any person appearing at the school requesting permission to take a student from the school must be properly identified and approved before allowing that person to do so. For this reason, any person other than an authorized parent, guardian, or legal custodian, will not be permitted to take a student from school unless the Administration is satisfied that such person has the approval of the authorized parent or guardian.

This Custodial Release Form is exclusively for parents who are submitting custody documentation and other legal documentation prohibiting the release of their children to other family members. Custody papers must be submitted with this form.

## Student Information

Student's Legal Last Name

Student's Legal First Name

\_\_\_\_\_

\_\_\_\_\_

### Complete the information below.

1. I, \_\_\_\_\_ am the  Father  Mother  Legal Custodian of the above named child.
2. Are there any custody issues involving this student of which the school school be made aware?  
 Yes  No
3. Has legal custody documentation been established for this student?  Yes  No  
***If so, all legal documentation must be submitted to Sterling prior to the first day of school. Paperwork must be updated annually.***

Signature of Person Completing this Form: \_\_\_\_\_

Date: \_\_\_\_\_

**Custodial Release Forms must be submitted to the Executive Director.**