LHU Technology Report - Oct. 2021

Respectfully submitted, Chris Morton

*Standing Committee Members: Chris Morton, Ryan Hill, Josie Spreher, Andrew Frantz*

# Updates for 10/20 Board Meeting

No recommendation for board action at this time.

# 10/04 Meeting Minutes

Present at meeting: Chris, Josie, Kari Schwab, Leslie Hamilton, Stephanie Deming (joint Communications / Technology meeting)

## Budget Update:

* Did not receive spending update
* Upcoming major spend:
  + IPads: Each classroom needs at least one iPad
    - For taking photos, etc - keep photos off personal phones
* Watching trend of increasing supplier costs
  + E.g. EasyCBM up >20% over last year

## Old Business:

* Discussed standing tech agenda for this meeting / added to board calendar
* Discussed spending plan
* Discussed need for device inventory

## New Business / Current technology challenges:

* Need for updated device inventory by level, model-age
  + Asset audits are done every year, but device inventory hasn’t been updated since 2019 due to COVID
  + Discussed potential improvement to year-end and exit process:
    - Informal: How to make sure Denise touches everything...
    - Most devices someone would notice if missing
    - Maybe look into software for that?

# Projects / Issues

## No current projects

## De-prioritized Project Backlog:

* Digital records retention, physical storage costs set to double
  + $300/mo
* Printing issues/upgrades
  + Cost for “document release” w/pin
  + Worth reviewing when printer lease / support contract is up