**Meeting Minutes**

**LHU Board of Directors Special Meeting July 19, 2021**

**Sterling Montessori Academy and Charter School 10:00 AM 202 Treybrooke Drive, Morrisville, NC 27560 Virtual via Google Meet**

Board Member Attendance:

| **Name** | **Present** |  | **Name** | **Present** |  | **Name** | **Present** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Steve Mansbery | x |  | Wallace Lewis |  |  | Rachel Richardson |  |
| Kim Elliott |  |  | Elizabeth Uzzell | x |  | Leslie Hamilton | x |
| Ryan Hill | x |  | Kari Schwab |  |  | Lan Zhu | x |
| Chris Morton |  |  | Robert Wolfe | x |  |  |  |

Additional Attendees: Josie Spreher,

**10:07 AM Call to Order:** Meeting called to order by Steve Mansbery.

**Reading of Mission Statement:**

“Sterling Montessori Academy and Charter School is a diverse educational community built on the Montessori philosophy that fosters curiosity, creativity, and critical thinking in its students. At Sterling, teachers follow students’ individual needs to achieve personal academic excellence and to become life-long learners who respect themselves, others and their environment.”

**Agenda Items:**

* Approval of Hires
* Executive Director Contract

**Consent Item – Approval of Agenda**

At 10:08a, Steve Mansbery moved to approve the agenda with additions discussed. Robert Wolfe second to approve the agenda. Approved

| **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Steve Mansbery | M |  |  |  | Wallace Lewis |  |  |  |  | Rachel Richardson |  |  |  |
| Kim Elliott |  |  |  |  | Elizabeth Uzzell | x |  |  |  | Leslie Hamilton | x |  |  |
| Ryan Hill | x |  |  |  | Kari Schwab |  |  |  |  | Lan Zhu | x |  |  |
| Chris Morton |  |  |  |  | Robert Wolfe | 2 |  |  |  |  |  |  |  |

 **New Business**

* Approval to hire
* Executive Director Contract

Discussion:

* Permission to hire, Jeff Stroble as behavioral specialist.
	+ This is backfill, not new position.
	+ Timing on extending license: he will need to go through reciprocity (from Florida) and has started that process.

**Approval to hire Behavioral Specialist**

At 10:13am, moved to approve the hire of Jeffrey (Jeff) Strobl as Behavioral Specialist at MA step 16 on the Wake County pay scale. Elizabeth Uzzell as second. Approved.

| **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Steve Mansbery | M |  |  |  | Wallace Lewis |  |  |  |  | Rachel Richardson |  |  |  |
| Kim Elliott |  |  |  |  | Elizabeth Uzzell | 2 |  |  |  | Leslie Hamilton | x |  |  |
| Ryan Hill | x |  |  |  | Kari Schwab |  |  |  |  | Lan Zhu | x |  |  |
| Chris Morton |  |  |  |  | Robert Wolfe | x |  |  |  |  |  |  |  |

**10:14 AM Enter Closed Session**

At 10:14 pm, Steve Mansbery moved to go into closed session pursuant NCGS 143-318.11(6) for discussion of personnel matters. Elizabeth Uzzell as second. Approved.

| **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Steve Mansbery | M |  |  |  | Wallace Lewis |  |  |  |  | Rachel Richardson |  |  |  |
| Kim Elliott |  |  |  |  | Elizabeth Uzzell | 2 |  |  |  | Leslie Hamilton | x |  |  |
| Ryan Hill | x |  |  |  | Kari Schwab |  |  |  |  | Lan Zhu | x |  |  |
| Chris Morton |  |  |  |  | Robert Wolfe | x |  |  |  |  |  |  |  |

**10: AM Return to Open Session**

At 10:28am, Steve Mansbery moved to return to open session. No action taken during closed session. Leslie Hamilton as second. Approved.

| **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Steve Mansbery | M |  |  |  | Wallace Lewis |  |  |  |  | Rachel Richardson |  |  |  |
| Kim Elliott |  |  |  |  | Elizabeth Uzzell | x |  |  |  | Leslie Hamilton | 2 |  |  |
| Ryan Hill | x |  |  |  | Kari Schwab |  |  |  |  | Lan Zhu | x |  |  |
| Chris Morton |  |  |  |  | Robert Wolfe | x |  |  |  |  |  |  |  |

Discussion:

* Discussed salary increase for executive director

**Approval to Executive Director Contract**

At 10:29am, Steve Mansbery moved to approve the Executive Director Contract to Josie Spreher. Elizabeth Uzzell as second. Approved.

| **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Steve Mansbery | M |  |  |  | Wallace Lewis |  |  |  |  | Rachel Richardson |  |  |  |
| Kim Elliott |  |  |  |  | Elizabeth Uzzell | 2 |  |  |  | Leslie Hamilton | x |  |  |
| Ryan Hill | x |  |  |  | Kari Schwab |  |  |  |  | Lan Zhu | x |  |  |
| Chris Morton |  |  |  |  | Robert Wolfe | x |  |  |  |  |  |  |  |

**10:31 aM Adjournment**

At 10:31 pm, Steve Mansbery made a motion to adjourn.EU as second. Approved.

| **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Steve Mansbery | M |  |  |  | Wallace Lewis |  |  |  |  | Rachel Richardson |  |  |  |
| Kim Elliott |  |  |  |  | Elizabeth Uzzell | 2 |  |  |  | Leslie Hamilton | x |  |  |
| Ryan Hill | x |  |  |  | Kari Schwab |  |  |  |  | Lan Zhu | x |  |  |
| Chris Morton |  |  |  |  | Robert Wolfe | x |  |  |  |  |  |  |  |

Respectfully submitted by Ryan Hill, LHU Secretary