## LHU Board of Directors Special Meeting

**August 31, 2022 6:30 PM**

**Sterling Montessori Academy and Charter School**

**202 Treybrooke Drive, Morrisville, NC 27560**

**Virtual via Google Meet**

### 1. COMMENCEMENT

#### Call to Order and Board Attendance w/Determination of Quorum At 6:33pm

##### Quorum Present with following Board Members in Attendance:

| **Name** | **Present** |  | **Name** | **Present** |  | **Name** | **Present** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Katie Brown | X |  | Kevin Hughes | X |  | Kari Schwab | X |
| Kim Elliott | X |  | Wallace Lewis |  |  | Elizabeth Uzzell | X |
| Leslie Hamilton | X |  | Chris Morton |  |  | Robert Wolfe | X |
| Ryan Hill | X |  | Rachel Richardson |  |  | Lan Zhu | X |

##### Reading of Mission Statement:

*“The mission of Sterling Montessori is to create a diverse educational community, grounded in the Montessori philosophy and teaching practices, that fosters curiosity, creativity, and critical thinking in its students. We strive to empower each student to become life-long learners who respect themselves, others, and their environment.”*

#### Conflict of Interest Statement

*“At this time, we ask all board members to make a statement to be recorded in the minutes should they know of any conflict of interest or appearance of conflict with respect to any matters coming before them during this meeting. It is the duty of each board member to abstain from discussion and voting on such matters.”*

#### Special Meeting Agenda

* *Discussion of after care program*
* *Approval of hire and personnel related matters per NCGS: To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of a present or prospective public officer or employee [N.C.G.S. § 143-318.11(a)(6)].*

### 2. APPROVAL OF CONSENT ITEMS

**Consent Item – Approval of Agenda**

At 6:34p, Elizabeth Uzzell moved to approve the agenda. Approved

| **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Katie Brown | X |  |  |  | Kevin Hughes | X |  |  |  | Kari Schwab | X |  |  |
| Kim Elliott | X |  |  |  | Wallace Lewis |  |  |  |  | Elizabeth Uzzell | M |  |  |
| Leslie Hamilton | X |  |  |  | Chris Morton |  |  |  |  | Robert Wolfe | X |  |  |
| Ryan Hill | X |  |  |  | Rachel Richardson |  |  |  |  | Lan Zhu | X |  |  |

### 3. DISCUSSION ITEMS

**AfterCare Program**

* CH Aftercare setup: goal is to have 3 classrooms (2 teachers per classroom with Rhonda (aftercare coordinator) serving as floater)
  + Currently have 2 vacancies although 1 of those vacancies is pending employment
  + Currently have 8 children on CH aftercare waitlist
* Grades 1-8 Aftercare: same CH (3 classrooms with 2 teachers per classroom and Sheynes (aftercare coordinator) as floater)
  + Currently have 48 students on the waitlist
  + With 1 additional vacancy filled, Sterling should be able to offer an aftercare spot for all the student currently on the waitlist
* Request to hire full time hourly position (10am - 6pm) to help fill this aftercare vacancy as well as general needs throughout the school year
  + Discussion around needing to create a new floater position and compensation would be based off the teacher assistant payscale

### 4. APPROVAL OF CONSENT ITEMS

**Consent Item – Approval of new position (floater)**

At 7:12p, Elizabeth Uzzell moved to approve the creation of a new floater position, compensation based on teacher assistant payscale. Approved

| **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Katie Brown | X |  |  |  | Kevin Hughes | X |  |  |  | Kari Schwab | X |  |  |
| Kim Elliott | X |  |  |  | Wallace Lewis |  |  |  |  | Elizabeth Uzzell | M |  |  |
| Leslie Hamilton | X |  |  |  | Chris Morton |  |  |  |  | Robert Wolfe | X |  |  |
| Ryan Hill | X |  |  |  | Rachel Richardson |  |  |  |  | Lan Zhu | X |  |  |

### 5. CLOSED SESSION

**Enter Closed Session**

To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of a present or prospective public officer or employee [N.C.G.S. § 143-318.11(a)(6)].

At 7:16p, Elizabeth Uzzell moved to enter closed session per NCGS [N.C.G.S. § 143-318.11(a)(6)]. Approved

| **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Katie Brown | X |  |  |  | Kevin Hughes | X |  |  |  | Kari Schwab | X |  |  |
| Kim Elliott | X |  |  |  | Wallace Lewis |  |  |  |  | Elizabeth Uzzell | M |  |  |
| Leslie Hamilton | X |  |  |  | Chris Morton |  |  |  |  | Robert Wolfe | X |  |  |
| Ryan Hill | X |  |  |  | Rachel Richardson |  |  |  |  | Lan Zhu | X |  |  |

**Return to Open Session**

At 7:25p, Elizabeth Uzzell moved to return to open session. No action taken. Approved

| **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Katie Brown | X |  |  |  | Kevin Hughes | X |  |  |  | Kari Schwab | X |  |  |
| Kim Elliott | X |  |  |  | Wallace Lewis |  |  |  |  | Elizabeth Uzzell | M |  |  |
| Leslie Hamilton | X |  |  |  | Chris Morton |  |  |  |  | Robert Wolfe | X |  |  |
| Ryan Hill | X |  |  |  | Rachel Richardson |  |  |  |  | Lan Zhu | X |  |  |

### 6. APPROVAL OF CONSENT ITEMS

**Consent Item – Approval of Hires**

At 7:26p, Elizabeth Uzzell moved to approve the personnel changes as noted below and discussed in closed session. Approved

| **Full Name** | **Classroom/Section** | **Position (Year)** | **Action / Change** | **Note** |
| --- | --- | --- | --- | --- |
| Insaf Abdulla |  | Teacher Assistant | Move |  |
| Sherrod Rogers |  | Floater | Hire |  |
| Shazia Raheen |  | Floater | Hire |  |

| **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Katie Brown | X |  |  |  | Kevin Hughes | X |  |  |  | Kari Schwab |  |  |  |
| Kim Elliott | X |  |  |  | Wallace Lewis |  |  |  |  | Elizabeth Uzzell | M |  |  |
| Leslie Hamilton | X |  |  |  | Chris Morton |  |  |  |  | Robert Wolfe | X |  |  |
| Ryan Hill | X |  |  |  | Rachel Richardson |  |  |  |  | Lan Zhu | X |  |  |

### 7. CLOSED SESSION

**Enter Closed Session**

To prevent the disclosure of privileged or confidential information that is protected [N.C.G.S. § 143-318.11(a)(1)

At 7:28p, Elizabeth Uzzell moved to enter closed session per NCGS [N.C.G.S. § 143-318.11(a)(1)]. Approved

| **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Katie Brown | X |  |  |  | Kevin Hughes | X |  |  |  | Kari Schwab |  |  |  |
| Kim Elliott | X |  |  |  | Wallace Lewis |  |  |  |  | Elizabeth Uzzell | M |  |  |
| Leslie Hamilton | X |  |  |  | Chris Morton |  |  |  |  | Robert Wolfe | X |  |  |
| Ryan Hill | X |  |  |  | Rachel Richardson |  |  |  |  | Lan Zhu | X |  |  |

**Return to Open Session**

At 8:08p, Elizabeth Uzzell moved to return to open session. No action taken. Approved

| **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Katie Brown | X |  |  |  | Kevin Hughes | X |  |  |  | Kari Schwab | X |  |  |
| Kim Elliott | X |  |  |  | Wallace Lewis |  |  |  |  | Elizabeth Uzzell | M |  |  |
| Leslie Hamilton | X |  |  |  | Chris Morton |  |  |  |  | Robert Wolfe | X |  |  |
| Ryan Hill | X |  |  |  | Rachel Richardson |  |  |  |  | Lan Zhu | X |  |  |

### 8. DISCUSSION ITEMS

* COVID - current process is that if a student tests positive, Sterling will send notification to parents of that classroom (cautionary letter) and including a general list on the weekly update
  + WCPSS currently does not provide a cautionary letter and does not publish a list
  + This was previously compiled by a staff member who no longer works full-time for Sterling
  + Will continue discussion on the next regularly scheduled Board meeting (September 21, 2022)

### 9. ADJOURNMENT

At 8:16p, Elizabeth Uzzell moved to adjourn. Approved

| **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |  | **Name** | **Aye** | **Nay** | **Abs** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Katie Brown | X |  |  |  | Kevin Hughes | X |  |  |  | Kari Schwab | X |  |  |
| Kim Elliott | X |  |  |  | Wallace Lewis |  |  |  |  | Elizabeth Uzzell | M |  |  |
| Leslie Hamilton | X |  |  |  | Chris Morton |  |  |  |  | Robert Wolfe | X |  |  |
| Ryan Hill | X |  |  |  | Rachel Richardson |  |  |  |  | Lan Zhu | X |  |  |

**Attendance:**

| **Full Name** | **First Seen** | **Time in Call** |
| --- | --- | --- |
| **+1 949-\*\*\*-\*\*75 (Katie Brown)** | **8/31/2022 6:29** | **1:46:43** |
| **Denise Kimball** | **8/31/2022 6:55** | **0:32:58** |
| **Elizabeth Uzzell** | **8/31/2022 6:30** | **1:46:19** |
| **Julie Hughes** | **8/31/2022 6:31** | **0:44:38** |
| **Kari Schwab** | **8/31/2022 6:29** | **1:39:26** |
| **Kevin Hughes** | **8/31/2022 6:32** | **1:44:09** |
| **Kim Elliott** | **8/31/2022 6:27** | **1:48:41** |
| **Lan Zhu** | **8/31/2022 6:27** | **1:48:42** |
| **Leslie Hamilton** | **8/31/2022 6:29** | **1:47:16** |
| **Maureen Capillo** | **8/31/2022 6:37** | **1:39:21** |
| **Robert Wolfe** | **8/31/2022 6:30** | **1:45:41** |
| **Ryan Hill** | **8/31/2022 6:27** | **1:48:42** |