Policy Committee Meeting Minutes

January 28, 2023 (retreat)

and

February 2, 2023

**Proposed Board Action**

* The Committee recommends approval of Title IX Policy
* The Committee recommends approval changes to Policy 22 (to be cascaded to both the PHB and EHB)
* The Committee recommends extending preference for Charter lottery to qualifying grandchildren of staff

**Committee Minutes**

A meeting of the LHU Policy Committee was held in person on Saturday January 28, 2023 at 08:30 a.m.

**Attendees**

* Kevin Hughes
* Kim Elliott
* Elizabeth Uzzell
* Maureen Capillo
* Jason Olson

**Agenda/Discussion**

* Title IX Policy draft
* Policy retreat agenda

**Title IX Policy**

The Committee reviewed and revised the draft Title IX Policy.

**Suicide Protocol**

Currently, Policy 22 is different in the Parent Handbook than in the Employee Handbook. As the policy has changed over time, those changes have not been reflected correctly in both.

The Committeee reviewed and revised the policy. The key item lacking from the Policy is allowing the school to require clearance from a mental health professional prior to a student returning to campus.

**Driving Students in Cars**

**Clubs**

**Attendence Letters**

**MTSS language**

**Reenrollment Process**

**EC**

**Conflict of Interest Policy**

**Title I Lottery Preference**

**Policies/Procedures Review**

Additionally, the Policy Committee met virtually for its regularly scheduled meeting on February 2, 2023 at 12:00 p.m.

Title IX final approval

Lottery **Feb 2**

 ndbd resvised theKevin recommends that the school adopt a formal Title IX Policy distinct from the general non-discrimination and anti-bullying policies.

* Title IX imposes requirements on any school that receives federal education funds, including the specific requirements to notify students of their Title IX rights and how violations of policies/law are reported, investigated and adjudicated.
* Many schools have adopted specific Title IX Policies. Kevin has reviewed several and has used them as a basis for drafting a proposed Title IX Policy.
* The proposed policy also tracks Title IX requirements.
* A copy of the Policy has been provided to the committee and will be forwarded to the full board.
* Edits to this draft policy can be discussed, and a proposed policy finalized as part of the January Policy retreat.

**Policy Retreat**

Maureen has proposed a half day Policy meeting on January 28 to review our policies in greater detail and discuss potential changes.

* Scheduled for 8:30-1:30 on Saturday, January 28
* Possible items for discussion at meeting:
	+ Review comments & finalize Title IX Policy
	+ Review inconsistencies among policies
		- e.g., Paid Leave Policy in EHB
	+ Possible Clubs Policy changes
	+ Creation of a Student Handbook applicable to upper grades (e.g., 4-8)
	+ Possible policy on staff transportation of children in staff vehicles?
		- Has not been an issue, but some students were transported to middle school camping trip in staff personal vehicles.
	+ Review of Sterling permission slips-Maureen and Denise are reviewing
	+ Change to MTSS language in parent handbook
	+ Changes to Suicide protocol
		- Maureen has asked whether certain actions should require physician signoff prior to student returning to campus.
	+ Maureen has suggested the school should count three (3) tardies as a student absence
		- Is this impacted by any NC rules/laws?
		- Does this impact instructional hours?
		- Currently there is no accountability for parents/students frequently tardy
	+ Any updates from past discussions?
		- Updates to policies for faculty/staff personal phone usage
* Should Sterling allow use of personal devices in providing service on behalf of the school? Should this be prohibited via policy?

The meeting was adjourned at 5:25 p.m.