



## LHU Board of Directors Regular Meeting

**May 15, 2024 6:30 PM**  
**Sterling Montessori Academy and Charter School**  
**202 Treybrooke Drive, Morrisville, NC 27560**  
**Virtual via Google Meet**

### 1. COMMENCEMENT

Call to Order and Board Attendance w/Determination of Quorum  
 At 6:33pm

Quorum Present with following Board Members in Attendance:

<b>Name</b>	<b>Present</b>		<b>Name</b>	<b>Present</b>		<b>Name</b>	<b>Present</b>
Katie Brown	X		Kevin Hughes	X		Elizabeth Uzzell	X
Kim Elliott	X		Dwayne Jones	X		Robert Wolfe	X
Jessi Fasola	X		Keisha Pressley			Lan Zhu	X
Ryan Hill			Rachel Richardson	X			

Reading of Mission Statement:

*“The mission of Sterling Montessori is to create a diverse educational community, grounded in the Montessori philosophy and teaching practices, that fosters curiosity, creativity, and critical thinking in its students. We strive to empower each student to become life-long learners who respect themselves, others, and their environment.”*

Conflict of Interest Statement

*“At this time, we ask all board members to make a statement to be recorded in the minutes should they know of any conflict of interest or appearance of conflict with respect to any matters coming before them during this meeting. It is the duty of each board member to abstain from discussion and voting on such matters.”*



**Native Land Acknowledgement**

*“The LHU Board recognizes that Sterling Montessori sits on the ancestral land of the Tuscarora, Lumbee and Occaneechi Band of the Saponi Tribes. As we strive to become better stewards of the environment, we also strive to provide a more equitable and culturally responsive environment for all students, but especially Black and indigenous students of color.”*

**Agenda Items:**

*Including any related consent agenda items or discussion items added to agenda prior to consent vote.*

- Discussion Item - Board Consultant
- Closed Session - To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of a present or prospective public officer or employee [N.C.G.S. § 143-318.11(a)(6)] and to prevent the disclosure of privileged or confidential information that is protected [N.C.G.S. § 143-318.11(a)(1)]

**Approval of Agenda**

At 6:35p, Elizabeth Uzzell moved to approve the agenda. Approved

Name	Aye	Nay	Abs		Name	Aye	Nay	Abs		Name	Aye	Nay	Abs
Katie Brown	X				Kevin Hughes	X				Elizabeth Uzzell	M		
Kim Elliott	X				Dwayne Jones	X				Robert Wolfe	X		
Jessi Fasola	X				Keisha Pressley					Lan Zhu	X		
Ryan Hill					Rachel Richardson	X							

**2. REPORTS AND PRESENTATIONS**

*Please hold community comments until the end of ALL presentations. Board members may ask clarifying questions at this time of the presenter. Any board member may move to refer further discussion or other action back to the committee, with a vote.*



#### Executive Director's Report – Maureen Capillo

- Confirmed pre-K is full for upcoming school year
- AMS Accreditation - waiting on whether Sterling can submit the self-study this year or next; decision will be based on school's ability to hire 2 UE teachers (either AMS accredited or will go to training in the summer)
- Field Trip updates - director team continues to evaluate/discuss field trips for UE and MS based on community feedback on costs/distance of trips
- 3 lead teaching positions remained open - 2 in UE and 1 MS Math
- Board asked ED to provide demographic breakout between admin and teaching staff

#### Communications Committee Report

- Staff turnout for staff survey was good
- Survey results will be passed on to the community following Board review

#### Finance Committee Report - Kim Elliott

- Covered what was presented in the Finance Committee Meeting Minutes

#### DEI Committee Report - Dwayne Jones

- DEI committee recommends Board consider additional questions that measure student's mental wellness as part of routine surveys
- DEI committee recommends Board should regularly review data and policy to ensure alignment with State Board of Education approved professional standards for school counselors
- Looking to create a subcommittee or workgroup will establish a DEI Guide/Handbook (to be a useful resource for the Sterling community)

#### Policy Committee Report - Kevin Hughes

- Walker policy (not an official policy but was included in the parent handbook) was discussed as parents have expressed interest in having their kids be able to walk to the Morrisville public library or take public transportation. Wake and Durham county allows walkers without restriction on distance.
- Gift policy - this is considered best practice and would be expected by institutional benefactors



Development Committee Report – Robert Wolfe

- Alumni reception for alumni from 1997-2016 and alumni day with 70 alumni in attendance

Governance Committee - Katie Brown

- Guest speaker (Mike Hanas) - potential Board consultant to help refine/finetune the board processes.

Strategic Planning Committee Report - Katie Brown

- Covered the strategic planning committee meeting minutes

Community Comments (3 minute time limit)

*The Board Secretary will record names of speakers with a brief summary of comments. The board will not directly respond to any comments during this time. Please provide contact information to [president@lhuf.org](mailto:president@lhuf.org) to allow for follow-up by the appropriate officer or committee chair. Formal comments may be emailed to [president@lhuf.org](mailto:president@lhuf.org) ahead of any regular meeting to be considered for agenda/discussion.*

- None
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### 3. APPROVAL OF CONSENT AGENDA

*Consent agenda items are non-controversial items unanimously recommended for approval by all involved parties and have already been reviewed by the board and Executive Director. Any board members or the Executive Director may request to pull items off the consent agenda.*

Approval of Consent Agenda Items.

- [Approval of April 2024 Regular Meeting Minutes](#)
- Approval of Gift Acceptance Policy and walker policy
- Approval of additional \$15K for furniture purchases for the 2023-2024 budget

At 7:35p Elizabeth Uzzell moved to approve Consent Agenda Items. Approved.



Name	Aye	Nay	Abs		Name	Aye	Nay	Abs		Name	Aye	Nay	Abs
Katie Brown	X				Kevin Hughes	X				Elizabeth Uzzell	M		
Kim Elliott	X				Dwayne Jones	X				Robert Wolfe	X		
Jessi Fasola	X				Keisha Pressley	X				Lan Zhu	X		
Ryan Hill					Rachel Richardson	X							

#### 4. DISCUSSION ITEMS

- Board consultant discussed during governance committee presentation

#### 5. CLOSED SESSION

##### Enter Closed Session

To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of a present or prospective public officer or employee [N.C.G.S. § 143-318.11(a)(6)] and to prevent the disclosure of privileged or confidential information that is protected [N.C.G.S. § 143-318.11(a)(1)]

At 7:36p, Elizabeth Uzzell moved to go into closed session. Approved

Name	Aye	Nay	Abs		Name	Aye	Nay	Abs		Name	Aye	Nay	Abs
Katie Brown	X				Kevin Hughes	X				Elizabeth Uzzell	M		
Kim Elliott	X				Dwayne Jones	X				Robert Wolfe	X		
Jessi Fasola	X				Keisha Pressley	X				Lan Zhu	X		
Ryan Hill					Rachel Richardson	X							



**Return to Open Session**

At 9:45p, Elizabeth Uzzell moved to return to open session. No action taken. Approved

Name	Aye	Nay	Abs		Name	Aye	Nay	Abs		Name	Aye	Nay	Abs
Katie Brown	X				Kevin Hughes	X				Elizabeth Uzzell	M		
Kim Elliott	X				Dwayne Jones	X				Robert Wolfe	X		
Jessi Fasola	X				Keisha Pressley	X				Lan Zhu	X		
Ryan Hill					Rachel Richardson	X							

**6. ADJOURNMENT**

At 9:46p, Elizabeth Uzzell moved to adjourn. Approved

Name	Aye	Nay	Abs		Name	Aye	Nay	Abs		Name	Aye	Nay	Abs
Katie Brown	X				Kevin Hughes	X				Elizabeth Uzzell	M		
Kim Elliott	X				Dwayne Jones	X				Robert Wolfe	X		
Jessi Fasola	X				Keisha Pressley	X				Lan Zhu	X		
Ryan Hill					Rachel Richardson	X							



**STERLING  
MONTESSORI**  
EST. 1997

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**LAURA HOLLAND UZZELL FOUNDATION**

*A nonprofit organization*

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**Attendance:**

**+1 919-\*\*\*-\*\*87 6:39 PM**

**+1 919-\*\*\*-\*\*95 8:29 PM**

**Anchored Success Accounting & Management Services 6:39 PM**

**Carroll Krause 6:40 PM0**

**Denise Kimball 6:39 PM**

**Dwayne Jones 6:30 PM**

**Elizabeth Uzzell 6:30 PM**

**Faith Meeker 6:30 PM**

**Jessi Fasola 6:30 PM**

**Katie Brown 6:30 PM**

**Keisha Pressley 6:37 PM**

**Kevin Hughes 6:30 PM**

**Kim Elliott 6:30 PM**

**Lan Zhu 6:30 PM**

**Leslie Wolfe 6:39 PM**

**Maureen Capillo 6:39 PM**

**Rachel Richardson 6:30 PM**

**Robert Wolfe 6:30 PM**

**Ryan Hill 6:39 PM**

**Susan English 6:39 PM0**

**Susan Jones 6:39 PM**

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