

Student Information Change Form

Office Use Only
 Enter Dates:
 _____ Updated in PowerSchool
 _____ Updated in PowerSchool
 _____ Updated in PowerSchool
 _____ Notified Classroom Teachers
 _____ Notified Specials
 _____ Notified Directors
 _____ Notified BASC

Student's Name			
Classroom		Grade	
Date Requested		Effective Date	

What change would you like to make to the student's profile? Complete all applicable field(s).

Profile Change			Specification	Circle One	
Phone Relationship -		Type	Home Mobile Work Other (Specify):	Add	Remove
Phone Relationship -		Type	Home Mobile Work Other (Specify):	Add	Remove
Email Relationship -		Type	Home Mobile Work Other (specify):	Add	Remove
Email Relationship -		Type	Home Mobile Work Other (specify):	Add	Remove
Address City, State Zip Code				Add	Remove
Address City, State Zip Code				Add	Remove
Authorized Pick-Up		Relationship		Add	Remove
Authorized Pick-Up		Relationship		Add	Remove
Emergency Contact		Relationship		Add	Remove
Emergency Contact		Relationship		Add	Remove
Other				Add	Remove
Other				Add	Remove

Legal Guardian's Signature: _____ Date: _____

Please forward this form to enrollment@sterlingmontessori.org.